

## How to Configure your Yealink W56P Phone

### BRIEFING

Zang Office supports the Yealink W56P cordless telephone. Before it can be used with Zang Office, the phone must be connected and configured for the Cloud.

Before you begin, you need to know (from your administrator):

- Your SIP Username.
- Your SIP Password (click in this field to make the password visible).
- Your company's Zang Office realm.

Editing SIP Device: Annette's Desk

Annette's Desk Basic Settings Advanced

Device Name Annette's Desk

SIP Username user\_1234

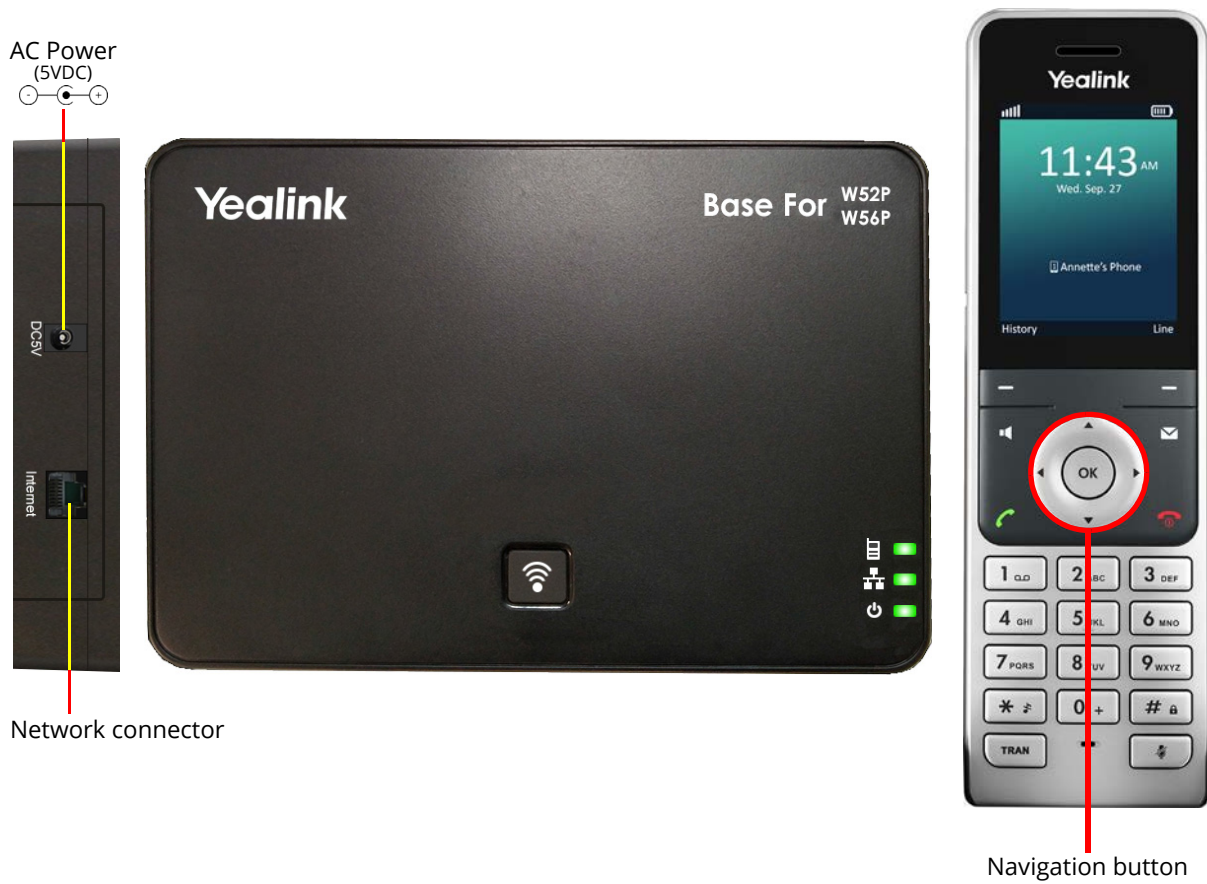
SIP Password 98a7wrt5arfg8y

Realm yourcompany.office.zang.io

Cancel Save Changes

## CONNECTIONS

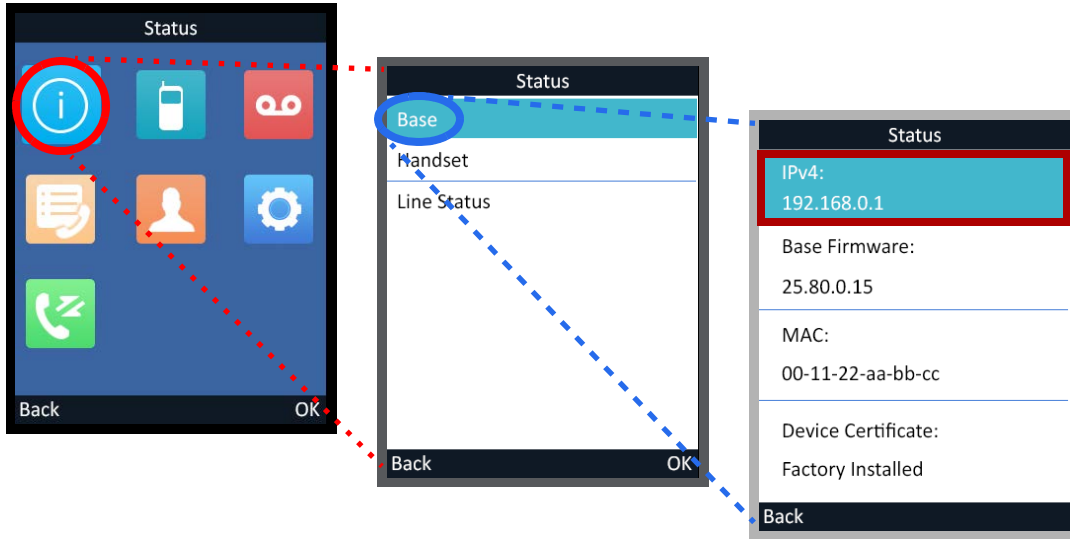
Assemble the base station and connect it to your network using an Ethernet cable.



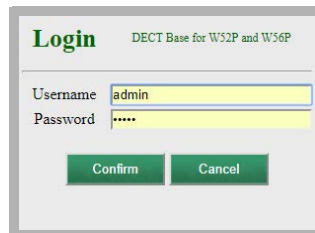
## CONFIGURATION

The telephone must be configured to find and login to the Zang Office Cloud server.

1. On the phone, record the IP Address. Push the **OK** button. Using the **Navigation** button, choose the **Status** app. Select **Base** and record the value for **IPv4**.



2. On your computer, open a web browser and enter the IP Address of the telephone in the address line. This will launch the Yealink Web Configuration Utility for this phone. Login using admin credentials (by default - user=**admin**, password=**admin**).

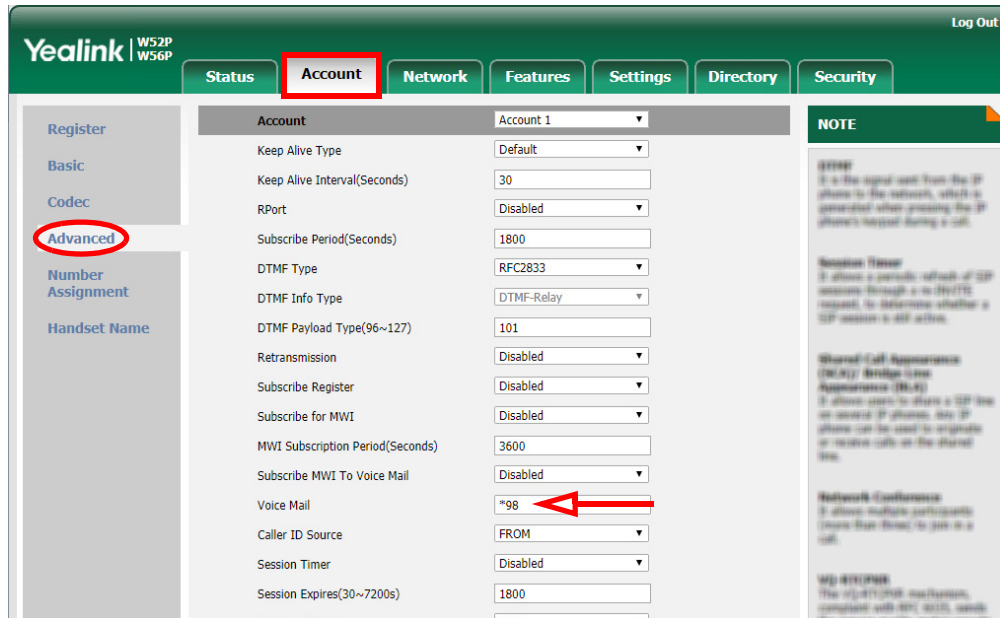


- On the **Account** tab, open **Register** on the left-hand side.
  - Account:** Select an account to configure.
  - Line Active:** Set this item to **Enable**.
  - Register Name:** Enter your Zang Office SIP Username.
  - User Name:** Enter your Zang Office SIP Username.
  - Password:** Enter your Zang Office SIP Password.
  - Server Host / Port:** Enter your company's Zang Office Realm. Set the port to **7000**.
  - Enable Outbound Proxy Server:** Set this item to **Enable**.
  - Outbound Proxy Server 1 / Port:** Enter **office.zang.io** in this space. Set the port to **7000**.

The screenshot shows the Yealink W52P/W56P web interface. The 'Account' tab is selected, and the 'Register' sub-tab is active. The configuration is for 'Account 1'. The 'Register Status' is 'Disabled'. 'Line Active' is set to 'Enabled'. 'Register Name' and 'User Name' are both 'user\_1234'. 'Password' is masked with asterisks. Under 'SIP Server 1', the 'Server Host' is 'yourcompany.office.zang.io' and the 'Port' is '7000'. 'SIP Server 2' is disabled. 'Enable Outbound Proxy Server' is set to 'Enabled'. 'Outbound Proxy Server 1' is 'office.zang.io' with 'Port' '7000'. 'Outbound Proxy Server 2' is disabled with 'Port' '5060'. 'Proxy Fallback Interval' is '3600'. 'NAT' is 'Disabled'. A 'NOTE' on the right explains 'Account Registration' and 'SIP Traversal'. A 'Confirm' button is at the bottom.

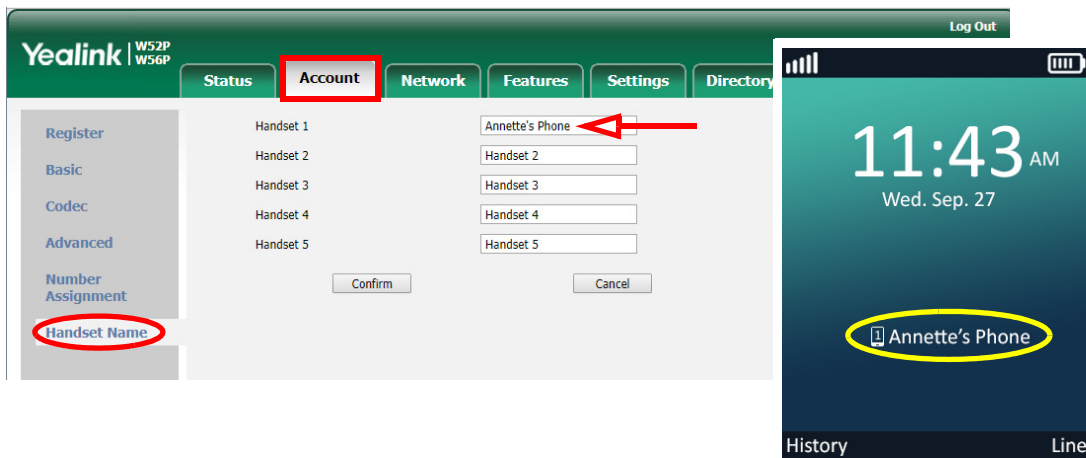
Click **Confirm** to save the settings to the phone.

4. On the **Account** tab, open **Advanced** on the left-hand side.  
**Voice Mail:** Enter **\*98** in this space.



Click **Confirm** to save the settings to the phone.

5. On the **Account** tab, open **Handset Name** on the left-hand side.  
**Handset 1:** Give a name to the handset(s) you will be using. This label will appear in the display of the phone.



6. On the **Settings** tab, open **Time & Date** on the left-hand side.

**Time Zone:** Choose your time zone from the dropdown menu.

**Location:** You can further refine your whereabouts here.

**Primary Server:** Change the country designation to have your local time regularly synchronized with a web server.

The screenshot shows the Yealink W52P/W56P Settings page. The 'Settings' tab is highlighted in red. The left sidebar has 'Time & Date' selected and circled in red. The main configuration area is titled 'Time & Date' and contains the following settings:

- DHCP Time: Disabled
- Time Zone: -5 Bahamas \ Canada \ Cuba \ US-Eastern 1
- Daylight Saving Time: Automatic (radio button selected)
- Location: Canada(Montreal,Ottawa)
- Fixed Type: DST by Date (radio button selected)
- Start Date: March, Second in, Sunday, 02:00
- End Date: Novemr, First in Mo, Sunday, 02:00
- Offset(minutes): 60
- NTP by DHCP Priority: High
- Primary Server: ca.pool.ntp.org
- Secondary Server: pool.ntp.org
- Synchronism (15~86400s): 1000
- Manual Time: Disabled
- Time Format: Hour 24
- Date Format: WWW MMM DD

Buttons for 'Confirm' and 'Cancel' are at the bottom. A 'NOTE' section on the right provides additional information about Time and Date settings.

The configuration is complete.

Please refer to the Yealink manual for additional features and details.